

# BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

4000.2

PERSONNEL

## ELECTRONIC COMMUNICATION

The Board of Trustees of the South Orange County Community College District finds that it is important for staff and students to have access to electronic-based research tools and skills through its electronic/digital information network for educational and work related purposes. Such access is a privilege and requires that individual users act responsibly. The electronic/digital information network consists of (but is not limited to) District owned computers, computer networks, electronic mail and voice mail systems, internet services, audio and video conferencing, and related electronic devices such as cellular telephones, facsimile machines and copiers.

It is the policy of this District to restrict access to and use of the electronic/digital information network to students and employees for educational purposes by students and employees and work-related purposes by employees. Use of the District's electronic/digital information network for other purposes amounting to more than incidental personal use or for unlawful purposes is not authorized and can constitute grounds for revocation of user privileges, removal of offending material, and potential disciplinary action.

There is no right to privacy in the use of the District's resources. The District may monitor and access information contained on its resources for investigative and/or administrative purposes, and may take administrative action in response to any violation of this policy, applicable administrative regulation, or other law. The Chancellor is hereby authorized to adopt and implement such administrative regulations to implement this policy.

Adopted: 4-28-97  
Revised: 4-26-99  
Revised: 2-18-03  
Revised: 12-10-07